

year—in May and August. Students are expected to participate in all services associated with graduation unless graduating in absentia.

Students must indicate at the time of application for graduation whether or not they plan to participate in the ceremony.

# UNDER-GRADUATE PROGRAMS

## Admission

Admission to Andrews University is available to any student who meets the academic and character requirements of the university and who expresses willingness to cooperate with its policies. Because Andrews University is operated by the Seventh-day Adventist Church, the majority of its students are Seventh-day Adventists. However, no particular religious commitment is required for admission; any qualified student who will be comfortable within its religious, social, and cultural atmosphere may be admitted. The university does not discriminate on the grounds of race, color, creed, national or ethnic origin, gender, marital status, or physical challenge.

Admission to one of the schools of Andrews University does not guarantee admission to a specific department or program within a given school. Transfers from one school to another may be made when the student meets the admission requirements for that school and has the consent of the deans involved.

### HOW TO APPLY

- Request application materials  
Telephone: 800-253-2874 toll free  
Web site: <http://www.andrews.edu>  
Postal Address:  
Undergraduate Admissions Office  
Andrews University  
Berrien Springs, MI 49104-0740
- Return a completed *Undergraduate Application* form with the \$30 fee.
- Use a *Transcript Request* form(s) to request that official transcript(s) be sent directly to Andrews University from the secondary school and/or any college attended.
- Give the *Evaluation Forms* to two appropriate persons for recommendations and request that they fill them out and send them in.
- Take the ACT or SAT test and arrange to have the results sent directly to Andrews.

**Apply Early.** Some departments have admission deadlines. Consult departmental sections of this bulletin for details. All students are encouraged to apply several months before they plan to enroll at the university.

Freshman students are encouraged to apply before their final secondary-school transcript is available. A preliminary transcript, GPA, and available test scores are used by the Undergraduate Admissions Office to assign a provisional admission category. All students must submit a final secondary-school transcript before they complete their first registration to change the provisional enrollment to a regular admission

status.

### GENERAL ADMISSION STANDARDS AND REQUIREMENTS

All undergraduate students must meet minimum general admission standards. Individual schools or departments may set additional specific program standards for entry into particular programs. These standards are often higher than those listed in the Undergraduate General Admission Standards chart.

Undergraduate General Admission Standards
Official documentation of completion of secondary-school studies from <ul style="list-style-type: none"> <li>an accredited secondary school</li> <li>or an equivalent overseas school (to be assessed by AACRAO guidelines)</li> <li>or GED certification with a minimum average score of 60 on five sections of test with no section lower than 50.</li> </ul>
A minimum of 13 units of solid subjects in secondary school.
Minimum GPA of 2.25 overall and college-bound percentile on ACT/SAT of 50th percentile.
Two character references from secondary-school principal, guidance counselor, teacher, residence-hall dean, employer, or pastor.
Completion of grades 7-12 in English in an English-speaking country, or a minimum score of 550 on TOEFL, plus 5 on TWE, or a minimum score of 80 on MELAB.

A student who does not meet the regular admission standards may apply. The student's application materials will be reviewed, according to policy, by the academic dean of the college or school in which admission is sought. After the review, the student will receive a letter which will outline the conditions to be achieved for regular-student standing or indicate that admission has been denied.

### HOME SCHOOLED STUDENTS

Students who have completed their high-school education in a home-school setting must submit the following documentation along with the regular undergraduate application:

- The GED certificate or a detailed description of the home-based program of study. The description must be written by the one who directed the program and include the courses used, the length of study, texts used, samples of graded work, books read and other experiences, as well as reflections on the value of this Home School experience by the student.
- ACT (or SAT) test results.
- Two recommendations from non-relatives.

### Commitment to Abide by Rules and Standards.

Each prospective student must sign a statement on the *Undergraduate Application* Form agreeing to respect and abide by the rules and standards of the university.

**English Proficiency Requirement.** All students whose mother tongue is not English must demonstrate that they have the capability to read, speak, and understand English. A minimum score

of 550 on the TOEFL exam or 80 on the MELAB exam must be submitted for clearance to take a full academic load. Students who score below these levels must complete preparatory study in the English Language Institute and successfully complete an exit exam.

**Required Medical Records.** In compliance with recommendations from the Centers for Disease Control, the Michigan Health Department and the American College Health Association, all first-time students must supply certain medical records to the school of their choice before registration can be completed.

**Tuberculosis Screening.** Students with a previous positive TB skin test must submit a report of a chest X-ray taken anytime within 12 months before registration. All other students must submit proof of a negative TB skin test taken anytime within the six months before registration.

**Measles, Mumps, and Rubella (German Measles) (MMR) Immunization.** Each student born after December 31, 1956, must show proof of immunity to the diseases by one of the following means:

- Two MMR vaccines received after 12 months of age
- One MMR vaccine received within the two years before registration
- A blood test proving immunity to the diseases.

### ADMISSION OF TRANSFER STUDENTS

Students who have previously attended a community college or other post-secondary school are admitted based on the same general admission standards required of all applicants.

Transfer students who have earned at least 24 semester credits prior to applying to Andrews are evaluated on the basis of their college GPA and not their secondary-school GPA.

Transfer credits do not appear on the student's Andrews transcript. The transfer GPA is not reflected on the Andrews transcript until after graduation.

**Transfer of Credits.** When students enroll at Andrews University, they may transfer to their current program a limited number of credits for courses taken at other schools, if the following expectations are met.

- Complete official transcripts are submitted from each institution where work was done. (Registrars of these institutions should send transcripts directly to the Undergraduate Admissions Office of Andrews University.)
- The credits presented for transfer are credits in which the student has earned a grade of C- or higher.
- All credits presented for transfer come directly from accredited institutions.

**Limit on Number of Transfer Credits.** The schools of the university allow no more than 70 semester hours to be transferred from community colleges (two-year) and applied on a baccalaureate degree, unless more is approved by the dean as part of a planned professional program. Requests for transfer of credits must be made at the time of admission to the university, or at the time when a change of program is filed.

Only 6 transfer credits, including correspondence credits, may be applied on the last 36 semester credits of a degree program. Individual schools and programs may have other limitations on credits which may be transferred.

**Transfer of Credits from an Unaccredited**

**School.** Transfer credits from an unaccredited school are accepted on an individual basis after the student has demonstrated satisfactory academic performance at Andrews University. With advice from the Undergraduate Admissions Office and Academic Records Office, the dean of the relevant school determines the credits to be accepted, based on satisfactory performance in advanced-level courses and/or validation examinations. Likewise, departments determine the credits that can be applied toward a major or minor.

**DUAL ENROLLMENT STATUS**

Dual enrollment status is available to undergraduate students nearly finished with an undergraduate degree who wish to begin work on a graduate program. However, taking graduate courses *does not guarantee or imply future admission* to a degree program.

**Requirements for Dual Enrollment.** To be eligible for dual enrollment status the student must satisfy *all* of these requirements:

- Be an undergraduate student at Andrews University
- Be within 12 credits of finishing an undergraduate degree
- Be in process for admission to a graduate program and meet all other *regular* admission standards for a graduate program
- Be enrolled in no more than 12 credits (combined graduate and undergraduate) each semester.

**Limitation on Graduate Credits.** The limitations on graduate credits taken while a student has dual enrollment status are the following:

- Credits may not be used to satisfy undergraduate requirements.
- A maximum of 16 credits of graduate courses may be reserved and applied to a subsequent graduate degree at Andrews University.

**PERMISSION TO TAKE CLASSES**

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limited as specified in the financial section of this bulletin.

### **SATISFACTORY ACADEMIC PROGRESS**

Students are expected to maintain the following minimum academic performance standards:

- Successfully complete at least 60% of all courses attempted following initial enrollment.
- Maintain a minimum cumulative GPA of 2.00 (Average grade of C).

If a student fails to maintain an overall GPA of 2.00 (on a 4.00 system), his/her enrollment category is changed to probationary.

### **ACADEMIC PROBATION AND SUSPENSION**

**Academic Probation.** Students whose cumulative GPA for previous course work is below C (2.00) are placed on academic probation. Students on academic probation are removed from probation after earning at Andrews a minimum of 12 credits with a GPA of at least 2.00. Students who are on academic probation are expected to limit extracurricular activities and part-time employment. This is done to ensure students have ample time to work on courses and to develop personal habits which should ensure greater success in future semesters. Students who remain on academic probation for a period of one year may not be permitted to re-register.

Many students on academic probation have excellent potential, but, for one reason or another, they have never learned to make use of the potential they have. Therefore, any student admitted on academic probation may be required to take one or more of nine special courses:

- EDPC115 Academic Learning Assessment—individual help and guidance to make students successful at Andrews University. Through comprehensive evaluations and individualized plans, the instructors will help students break the patterns of failure and achieve success.
- EDPC116 Academic Development, GTEC110 Freshman Seminar, and GTEC115 College Seminar help students clarify personal goals and values and attain effective study skills. Students on academic probation are expected to enroll in one of these courses.
- ENGL110 Beginning Composition—to help students learn to write clear, effective sentences and paragraphs with a minimum of mechanical errors.
- EDTE140 Reading Vocabulary Development and EDTE160 College Reading Efficiency—to improve the reading skills of those with reading problems.
- MATH105 and 106 Mathematical Skills—to remedy inadequacies in students' mathematical backgrounds.

**Academic Suspension/Dismissal.** Students become subject to academic dismissal in three ways:

- By earning during a given semester a GPA of 1.00 (D) or less.
- By failure for three successive semesters to reach the standards of Satisfactory Academic Progress as defined in the financial section of this bulletin (p. 42).
- By displaying a high degree of academic irresponsibility in matters such as class attendance and homework assignments. Failure to honor the *Scholastic Study Lab Contract* is sufficient grounds for academic dismissal.

Academically suspended students may appeal to the dean for semester-by-semester admission. However, such permission may be granted only with the understanding that the student successfully completes a minimum of 12 credits per semester with a GPA for the semester of at least 2.00. Failure to achieve this minimum GPA results in academic dismissal. Students suspended for poor academic performance normally are not considered for readmission for at least two semesters and then only after demonstrating how their chances of success are improved.

### **ADVANCED PLACEMENT OPPORTUNITIES**

Andrews University provides opportunities for advanced placement by the following means. Regardless of the method, the maximum amount of credit which may be applied to a baccalaureate degree is 32 semester credits.

**International Baccalaureate Exam.** Andrews University recognizes scores from the

Arrangements are made in consultation with the student's department chair.

### BACCALAUREATE DEGREE REQUIREMENTS

The general requirements are the minimum required to receive a baccalaureate degree. Departments often have higher standards and additional requirements. The minimum general standards are listed below.

#### Credit Requirement

- A minimum of 124 semester credits must be earned and applied toward the degree.

#### Course Requirements

- *Bachelor of Arts or Bachelor of Science degrees.* Students must complete required courses including the following: General Education requirements plus the requirements for a major, a minor (if required), and specified cognates.
- *Professional baccalaureate degrees.* Students must complete all required courses including the following: General Education requirements plus the specific requirements for a degree as outlined in the appropriate section of this bulletin, including core, major, emphasis, and cognate requirements.
- *All baccalaureate degrees.* Students must complete a minimum of 30 semester credits from courses numbered 300 or above.

#### Residence Requirements

- A minimum of 30 of the last 36 semester credits applied to a baccalaureate degree must be earned in residence. The dean of the college/school in which the student is enrolled must approve the student's taking non-Andrews University courses for any part of the other 6 semester credits.
- A minimum of 1/3 of the credits required for a major, and 3 credits required for a minor must be earned in residence, in courses numbered 300 or above.
- School of Business students seeking a BBA must complete at least 50% of the core and major (33 of the total 66 credits) in residence.

#### Grade Requirements

- *Overall GPA:* A minimum GPA of 2.00 (C) is required in all credits, and in credits earned at Andrews University that are used to meet degree requirements. (Individual schools or departments may have higher minimum GPA requirements.)
- *Major GPA:* A minimum GPA of 2.25 is required in all transfer credits, and in all credits earned at Andrews University that are counted for a major. (Individual schools or departments may have higher minimum GPA requirements.)
- *Minor GPA:* A minimum GPA of 2.00 is required in all transfer credits, and in all credits earned at Andrews University that are counted for a minor. (Individual schools or departments may have higher minimum GPA requirements.)
- No course with a grade below C- may count toward a major or minor.

**Multiple Majors.** Students may earn more than one major for a single degree. All requirements for each major must be met including cognates. If the majors are offered for different degrees, students must specify which degree they wish to receive, and complete the General Education requirements

for that degree. If one of the majors is for a professional degree, the specific requirements for that degree must be met.

A course may be used to fulfill the requirements for more than one major or minor if at least 75% of the credits is not also counted for another major or minor. A course may not be used to fulfill the requirements of more than one major or minor used for teacher certification.

**Assessment Requirements.** Baccalaureate degree candidates must complete general and departmental assessment examinations administered by the Counseling and Testing Center. These senior exit testing experiences consist of nationally normed standardized tests for all candidates and major field exams for selected departments and majors. In addition to the senior exit tests required for graduation, some departments may ask you to participate in other assessment activities to be carried out by the department. Results from assessment activities are reviewed by departments and the General Education Committee as part of the university's commitment to the continuous improvement of student learning.

**Request for Graduation.** Degree candidates must file a request for graduation with approval of the adviser and a designated academic records officer.

### SECOND BACCALAUREATE DEGREE REQUIREMENTS

If a student wishes to earn a second baccalaureate degree, he/she must

- Complete, in residence, 30 credits beyond those required for the first baccalaureate degree.
- Meet all of the published requirements of the second degree major/professional component, including prerequisites, cognates, degree core, and General Education requirements specific to the program of study for the second degree.
- Complete a minimum of 3 credits in religion if the first degree did not include a comparable General Education component in religion.

### ASSOCIATE DEGREE REQUIREMENTS

**Credit Requirement.** A total of 62 semester credits must be earned and applied toward the degree.

**Course Requirements.** Students must complete the General Education requirements plus the specific requirements for the degree as specified in the appropriate section of this bulletin, including core, major, emphasis, and cognates as required.

#### Residence Requirements

- A minimum of 15 of the last 21 semester credits applied to a degree must be earned in residence. The dean of the college/school in which the student is enrolled must approve the student's taking non-Andrews courses for any part of the final 6 credits.
- A minimum of 9 credits of the major must be taken in residence.

#### Grade Requirements

- *Overall GPA:* A minimum GPA of 2.00 (C) is required in all transfer credits, and in credits earned at Andrews University that are used to meet degree requirements. (Individual schools or departments may have higher minimum GPA requirements.)

- *Major GPA:* A minimum GPA of 2.25 is required in all transfer credits, and in all credits earned at Andrews University that are counted for a major. (Individual schools or departments may have higher minimum GPA requirements.)

**Request for Graduation.** A degree candidate must file a request for graduation with approval by the student's adviser and a designated records officer.

### STUDENT'S GOVERNING BULLETIN

Students may graduate under the bulletin for any school year they attend Andrews as long as that bulletin was published no more than ten years

- Construct a thoughtfully conceived world view that recognizes the roles of Scripture, nature, and human discovery as sources of truth. Moreover, living from this perspective means consciously making Christian convictions explicit and applying them ethically, as well as articulating individual values from the viewpoint of one's chosen profession.
- Understand the heritage and mission of Andrews University in furthering the cause of Christ within the context of Seventh-day Adventist faith and practice. Affirm in mind and practice the importance of the Christian way of life as revealed in Scripture. This implies compassionate behavior toward other individuals as well as respect for the dignity of all peoples, recognizing their creation in the image of God.
- Enjoy comradery with many individuals, form enduring friendships within the diverse campus community, and esteem the sacred nature of marriage.
- Evaluate one's interpersonal effectiveness, including the ability to work in groups while maintaining the ability to think for oneself, and strive to enlarge the scope of all personal abilities.
- Understand one's role and responsibilities as a citizen in a secular society and as a member of a religious community; and then beyond understanding, to respond with thought with emotion, and with action to the needs of their wider communities.
- Strengthen the ability to judge clearly, observe accurately, draw reasonable inferences, and perceive relationships, and to show the ability to discriminate among alternatives and design creative strategies to solve problems.
- Enjoy the cultural achievements of humanity and foster participation in creative and aesthetic activity.

#### GENERAL EDUCATION GOALS

To be well-informed participating members of society, graduates must be knowledgeable in many areas. Andrews University considers the following areas to be important and designs its curriculum to help students meet the goals.

**Religion**—From a study of faith, ethics, and doctrine, students will gain an experiential understanding of God's divine plan for their lives.

**Language and Communication**—Through practice, students will develop strategies for effective oral and written English communication. A Bachelor of Arts student will learn to communicate in a foreign language at the intermediate level.

**Arts and Humanities**—As students study and experience literature, ideas, and the performing and visual arts, they will come to understand how civilization expresses itself.

**Social Science**—Students will come to understand human-behavioral theories and perspectives as manifested in social, geographic, political, and economic relationships.

**Service**—Students will apply their knowledge and skills to the benefit of others by identifying with and serving in a selected community.

**Physical/Natural Science**—Students will experience the scientific method of studying the natural universe and the current way of understanding it.

**Wellness**—Students will study and apply the principles of health and fitness to their own lives.

**Mathematics and Computer Science**—Students will develop the logical, mathematical, and computer skills vital to life in a modern problem-solving world.

#### RELIGION COURSE REQUIREMENTS

Students must take one religion course each school year or school-year equivalent. Students in their senior year are encouraged to take RELP400 Senior Seminar, a discipline-oriented course

**TABLE 1****GENERAL EDUCATION: B.A. AND B.S. DEGREES**

<b><u>SEMESTER CREDITS</u></b>	
<b>RELIGION</b>	<b>12</b>
REL1100 God and Human Life and Choose 9 credits from the following:	3
REL210 Jesus in His Time & Ours	3
REL250 Personal Spirituality & Faith	3
REL340 Religion and Ethics in Mod. Soc.	3
RELP400 Senior Seminar: Area	3
REL225 Doctrines of Adv. Faith	3
<b>LANGUAGE/COMMUNICATION</b>	<b>8-12</b>
ENGL115 English Composition I	3
ENGL215 English Composition II	3
COMM104 Communication Skills Intermediate Language (For BA only)	2 4
<b>ARTS/HUMANITIES</b>	<b>11</b>
HIST117 Civ. and Ideas I	2
HIST118 Civ. and Ideas II	3
IDSC211 Creativity and the Arts and Choose 3 credits from the following:	3
ARTH220 Language of Art	3
ENGL255 Studies in Literature	3
PHIL224 Intro. to Philosophy	3
MUHL214 Enjoyment of Music	3
PHTO210 History of Photography or 3 credits of Studio Art/Ensemble Music	3 3
<b>NATURAL/PHYSICAL SCIENCES</b>	<b>9</b>
Non-science majors take the following:	
IDSC321 Scientific Inquiry I	3
IDSC322 Scientific Inquiry II	3
And one of the following:	
PHYS110 Astronomy	3
BIOL208 Principles of Environmental Science	4
BIOL330 History of Earth and Life	3
PHYS405 Acoustics of Music/Hearing	3
CHEM110 Intro. to Inorganic/Org. Chem.	4
Science majors and majors requiring science cognates take minimum of 9 credits of science lab courses from two areas of science.	

<b>MATH</b>	<b>3</b>
MATH165 College Algebra	3
<b>COMPUTER TOOLS</b>	<b>0-3</b>
Take competency exam; credits taken from INFS110 Computer Tools as needed.	
<b>SOCIAL SCIENCES</b>	<b>6</b>
Take one foundation course from the following:	
ANTH124 Intro. to Anthropology	3
ECON225 Macroeconomics	3
GEOG110 Survey of Geography	3
PLSC104 American Government	3
PSYC101 Introduction to Psychology	3
SOC119 Principles of Sociology and Take one of the following:	3
BHSC220 Contemporary Social Issues	3
BHSC235 Culture, Place and Interdependence	3
IDSC237 The Individual, State, & Marketplace	3
<b>PE/WELLNESS</b>	<b>3</b>
HLED130 Essentials of Wellness and Two activity courses (each .5 credits)	2 1
<b>SERVICE</b>	<b>2+</b>
BHSC100 Philosophy of Service and Fieldwork ("S" designated major course or service plan or two credits of fieldwork)	2 0-2
<b>BREADTH</b>	<b>0</b>
No longer required	
<b>BS TOTAL</b>	<b>54-57+</b>
<b>BA TOTAL</b>	<b>58-61+</b>

## TABLE 2

### GENERAL EDUCATION: A.A. AND A.S. DEGREES IN THE COLLEGE OF ARTS AND SCIENCES

<p><b><u>SEMESTER CREDITS</u></b></p>	
<p><b>RELIGION</b> <span style="float: right;"><b>6</b></span></p>	
<p>RELT100 God and Human Life <span style="float: right;">3</span>                      and                      One of the following:</p>	
<p>RELB210 Jesus in His Time and Ours <span style="float: right;">3</span></p>	
<p>RELT250 Personal Spirituality &amp; Faith <span style="float: right;">3</span></p>	
<p><b>LANGUAGE/COMMUNICATION</b> <span style="float: right;"><b>8</b></span></p>	
<p>ENGL115 English Composition <span style="float: right;">3</span></p>	
<p>ENGL215 English Composition II <span style="float: right;">3</span></p>	
<p>COMM104 Communication Skills <span style="float: right;">2</span></p>	
<p><b>ARTS/HUMANITIES</b> <span style="float: right;"><b>3</b></span></p>	
<p>HIST118 Civ. and Ideas II <span style="float: right;">3</span>                      or</p>	
<p>IDSC211 Creativity and the Arts <span style="float: right;">3</span></p>	
<p><b>NATURAL/PHYSICAL SCIENCES</b> <span style="float: right;"><b>3</b></span></p>	
<p>Choose one of the following:</p>	
<p>BIOL111 Anatomy and Phys. I <span style="float: right;">4</span></p>	
<p>BIOL165 Found. of Biology <span style="float: right;">5</span></p>	
<p>BIOL260 General Microbiology <span style="float: right;">4</span></p>	

**TABLE 3**

**GENERAL EDUCATION PROFESSIONAL DEGREE REQUIREMENTS**

<b><u>BACHELOR OF ARCHITECTURE</u></b>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	5	Take HIST117, 118
Natural/Physical Sciences	3	Take PHYS131
Math	4	Take MATH168
Computer Tools	0-3	Same as B.S. requirements
Social Sciences	3	Take ARCH370
PE/Wellness	3	Same as B.S. requirements
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>40-43+</b>	
<b><u>BACHELOR OF BUSINESS ADMINISTRATION</u></b>		
Religion	12	Take RELT100, either RELT340 or 390, and choose two courses from RELB210, RELT250 or RELP400.
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	6	Take HIST118 and one course from ENGL255, MUHL214, ARTH220, PHIL224
Natural/Physical Sciences	6	Take IDSC321, 322
Math	3	Same as B.S. requirements
Computer Tools	Major	See major
Social Sciences	6	Take PSYC101 and SOCI119
PE/Wellness	3	Same as B.S. requirements
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>46+</b>	
<b><u>BACHELOR OF FINE ARTS</u></b>		Same as B.S. requirements
<b><u>BACHELOR OF MUSIC</u></b>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	8	Take HIST117, 118 and IDSC211
Natural/Physical Sciences	3	Take one course from PHYS110, 405, BIOL208 or 330
Math	3	Same as B.S. requirements
Computer Tools	0-3	Same as B.S. requirements
Social Sciences	3	Take foundation course or interdisciplinary course
PE/Wellness	3	Same as B.S. requirements
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>42-</b>	
<b>45+</b>		



<b><u>BACHELOR OF SCIENCE: ANATOMY AND PHYSIOLOGY (PHYSICAL THERAPY)</u></b>		
Religion	10.5	See major: In first two years, take RELT100, one course from RELB210, RELT340 or RELT250; in last two years take RELG360 Topics: World Religions and RELG360
Language/Communication	8	Topics: Witnessing in a Medical Context
Arts/Humanities	5	Same as B.S. requirements Choose one Fine Arts course from IDSC211, PHTO210, MUHL214, ARTH220; or 2 semesters of Music Ensemble
Natural/Physical Sciences	36.5	Choose one Humanities course from HIST117, 118, 204, 205, ENGL255, PHIL224, Second Language
Math	3	See major
Computer Tools	0-3	STAT285
Social Sciences	8	Same as B.S. requirements Take PSYC101, EDPC301, and one course from BHSC220, 235, IDSC237, SOCI119, GEOG110, ANTH124, 200, PLSC104, or ECON225.
PE/Wellness	2	
Service	0	Take HLED130 or all activity courses (.5 credits each)
<b>Total</b>	<b>73-76</b>	See major
<b><u>BACHELOR OF SCIENCE IN CLINICAL LABORATORY SCIENCE</u></b>		
Religion	12	Same as B.S. requirements (one per year for transfer students)
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	3	Choose with adviser from B.S. list
Natural/Physical Sciences	Major	See major
Math	3	STAT285 or suitable equivalent
Social Sciences	3	Choose with adviser from B.S. list
PE/Wellness	2	Take HLED130
Service	Major	See major
Directed Electives	6	Choose with adviser
<b>Total</b>	<b>37</b>	
<b><u>BACHELOR OF SCIENCE: DIETETICS</u></b>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	11	Same as B.S. requirements
Natural/Physical Sciences	Major	See major
Math	3	Same as B.S. requirements
Social Sciences	9	Take PSYC101, ECON225, and either BHSC220 or 235
PE/Wellness	3	Same as B.S. requirements
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>48+</b>	

<p><b><u>BACHELOR OF SCIENCE/ BACHELOR OF ARTS: ELEMENTARY EDUCATION</u></b></p>		
Religion	14	Take RELT100, 208, 225, RELB210, RELP400 (Seminar: Education)
Language/Communication	8	Same as B.S. requirements
Intermediate Language (BA only)	(4)	Only needed for B.A. degree
Arts/Humanities	12	Take HIST205, 230, ENGL407, EDTE410, IDSC211
Natural/Physical Sciences	9	Select credits from BIOL111, 112, 113, 165, 166, 208, 330, CHEM110, 131, 132, PHYS115, 110, 131, 132, 141, 142, IDSC321, 322
Math	3	Take STAT285
Computer Tools	2-5	Competency exam for Computer Tools plus EDTE476
Social Sciences	10	Take GEOG110, PLSC104, EDPC302, EDTE328
PE/Wellness	3	Same as B.S. requirements
Service	2+	Take EDTE215
<b>Total</b>	<b>63-70+</b>	
<p><b><u>BACHELOR OF SCIENCE IN ENGINEERING TECHNOLOGY</u></b></p>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Take ENGL115, 220, and COMM104
Arts/Humanities	3	Take HIST118 or IDSC211
Natural Sciences	12	Take CHEM131 and PHYS141, 142
Math	13	Take MATH168, 182, 215, and STAT340 or 285
Computer Tools	3	Take CPTR125
Social Sciences	3	Take one foundation course from B.S. list
PE/Wellness	3	Same as B.S. requirements
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>59+</b>	
<p><b><u>BACHELOR OF SCIENCE: HEALTH ADMINISTRATION</u></b></p>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	11	Same as B.S. requirements
Natural/Physical Sciences	Major	See major
Math	3	Same as B.S. requirements
Computer Tools	0-3	Same as B.S. requirements
Social Sciences	6	Same as B.S. requirements
PE/Wellness	3	Same as B.S. requirements
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>37-40+</b>	
<p><b><u>BACHELOR OF SCIENCE: NURSING</u></b></p>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	11	Same as B.S. requirements
Natural/Physical Sciences	Major	See major
Math	3	Same as B.S. requirements
Computer Tools	0-3	Same as B.S. requirements
Social Sciences	6	Take PSYC101 and one interdisciplinary course
PE/Wellness	1	Take two activity courses
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>43-46+</b>	

<b><u>BACHELOR OF SOCIAL WORK</u></b>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	11	Same as B.S. requirements
Natural/Physical Sciences	9	Same as B.S. requirements
Math	3	BHSC 230 <i>Research Methods I: Statistics for the Behavioral Sciences</i>
Computer Tools	0-3	Same as B.S. requirements
Social Sciences	6	Take one foundation course and IDSC237
PE/Wellness	3	Same as B.S. requirements
Service	0	Fieldwork required for major; omit BHSC100
<b>Total</b>	<b>52-55</b>	
<b><u>BACHELOR OF TECHNOLOGY</u></b>		
Religion	12	Same as B.S. requirements
Language/Communication	8	Take ENGL115, 220 and COMM104
Arts/Humanities	3	Take 3 credits from B.S. list
Natural/Physical Sciences	6	Take IDSC321, 322
Math	3	Same as B.S. requirements
Computer Tools	0-3	Same as B.S. requirements
Social Sciences	3	Take one foundation course from B.S. list
PE/Wellness	2	Take HLED130
Service	2+	Same as B.S. requirements
<b>Total</b>	<b>39-42+</b>	
<b><u>ASSOCIATE OF SCIENCE (SCHOOL OF BUSINESS)</u></b>		
Religion	6	Take RELT100 and either RELB210 or RELT250
Language/Communication	8	Same as B.S. requirements
Arts/Humanities	6	Take HIST118 and one course from ENGL255, MUHL214, ARTH220, or PHIL224
Natural/Physical Sciences/Math	3	Take MATH165
Computer Tools	Major	See major
Social Sciences	3	Take PSYC101
PE/Wellness	2	Take HLED130
Service	2	Take BHSC100
<b>Total</b>	<b>30</b>	
<b><u>ASSOCIATE OF TECHNOLOGY</u></b>		
Religion	6	
Language/Communication	5	
Arts/Humanities/Social Sciences	3	

# Distance Education

Nethery Hall, Room 103  
1-800-471-6210  
(616) 471-6200  
AU-HSI@andrews.edu  
<http://www.andrews.edu/AUHSI>

Susan P. Zork, *Coordinator*

Andrews University offers distance education on two levels. Undergraduate courses and degrees are offered in partnership with Home Study International (HSI) and its delivery system.

Graduate courses are offered by the College of Arts and Sciences Nursing Department, the School of Education, and the Seventh-Day Adventist Theological Seminary. For graduate level courses and programs please see their respective sections for further descriptions.

HSI is accredited by the Accrediting Commission of the Distance Education and Training Council (DETC), which in turn is recognized by the U.S. Department of Education and the Commission on Recognition of Post-Secondary Accreditation (CORPA).

College courses completed through this partnership earn Andrews University credits. All course materials and teachers are approved by Andrews University, which also issues all

Pre-evaluation transcript fee, non-refundable:  
\$50.

Math Placement Exam: \$75.

On-campus students who have a credit balance on their account may make arrangements for payments to HSI through the Student Financial Services Office. Non-resident students normally pay tuition directly to Home Study International.

**Financial Aid for Distance Education.** To be considered for financial aid, a student must have regular or provisional status as a student at Andrews University. Permission to Take Courses (PTC) enrollment is not recognized for aid purposes. The student must be enrolled in a program of study leading toward a degree and be registered for a minimum of one-half of a full class load: 6-8 credits. In addition, the student must demonstrate financial need. See specific information on application for financial aid in the Financial Information section, p. 42. A financial-aid packet with all necessary materials to apply for financial aid is available on request from the HSI office at Andrews University.

Students enrolled in courses on the Andrews

**HONS497****Senior Honors Research**

Independent research or creative work to produce the Honors Thesis, typically supervised by a professor within the student's major field. The thesis is filed in the James White Library to facilitate wider academic access. An approved thesis requires 2-6 credits.

(1-6)

# GRADUATE PROGRAMS

## Admission

**HONS498****Interdisciplinary Honors Seminar**

Presentation of the Honors Thesis to an interdisciplinary audience; requires previous thesis approval by the Honors Council. Grades assigned according to both research and communication.

(1)

The graduate programs at Andrews University are characterized by academic quality, attention to research, close individual student/professor interaction, and an emphasis on the spiritual dimensions of the various content fields. The university welcomes students in harmony with these ideals to apply for admission to its graduate programs.

**HOW TO APPLY****Request Application Materials**

Telephone: 800-253-2874 toll free

Web site: <http://www.andrews.edu>

Postal Address:

Graduate Admissions Office  
Andrews University  
Berrien Springs, MI 49104-0620

**Apply Early.** To avoid delays in processing an application and to provide ample opportunity to apply for scholarships, financial aid, and/or university housing, students should file their applications 6-12 months before their anticipated date of enrollment.

**Follow These Procedures.** The Graduate Admissions Office will send an application packet which contains the items mentioned in the instructions below. Students must:

- Fill out the *Application for Graduate Admission* form and return it with the \$40 application fee.
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