



# SEVENTH-DAY ADVENTIST THEOLOGICAL SEMINARY

29

Tues

Last day for Summer Term 3 students to change credit to audit or withdraw from a class with a W

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John K. McVay, *Dean*  
J. H. Denis Fortin, *Associate Dean*

## August

### SUMMER SESSION—2003

#### Summer Term 1 (May 12–June 6)

##### May

12	Mon	Summer Term 1 classes begin
13	Tues	Late course registration fee in effect
14	Wed	Last day to enter a class for Summer Term 1, drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record, change audit to credit

##### June

2	Tues	Last day for Summer Term 1 students to change credit to audit or withdraw from a class with a W
6	Fri	Last day of class for Summer Term 1
19, 20	Thu, Fri	PhD Religious Education comps (8:30 am–2:30 pm)
23, 24	Mon, Tue	PhD Religious Education comps (8:30 am–2:30 pm)
27	Fri	MA Religious Education comps (8:30–11:30 am; 1–3 pm)

#### Summer Term 2 (June 9–July 3)

##### June

9	Mon	Summer Term 2 classes begin
10	Tues	Late course registration fee in effect
11	Wed	Last day to enter a class for Summer Term 2, drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record, change audit to credit
30	Mon	Last day for Summer Term 2 students to change credit to audit or withdraw from a class with a W

##### July

3	Thurs	Last day of class for Summer Term 2
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#### Summer Term 3 (July 7–August 1)

##### July

7	Mon	Summer Term 3 classes begin
8	Tues	Late course registration fee in effect
9	Wed	Last day to enter a class for Summer Term 3, drop a class with full tuition refund; complete a change of program without a fee or entry on permanent academic record, change audit to credit

**April**

22 Thurs Last day of class for Spring semester  
28 Wed Spring semester ends

**May**

2 Sun Commencement

**MISSION**

**OBJECTIVES**

Each program of the Seminary is committed to the following general objectives:

**Registration Procedure**

To register for a course request a registration form from the Seminary Distance Education Center.

**Guided Tours.** Under the auspices of the Seminary, the university offers guided tours for course credit. These courses include GSEM570 and GSEM578.

**Archaeological Field Work.** In 1968 under the direction of Siegfried H. Horn, the university initiated an archaeological excavation at the site of Hisban (Heshbon) in the Hashemite Kingdom of Jordan. Excavation continued for five seasons, the last in 1976. In 1984 the Institute of Archaeology expanded its work to a larger region, renaming its consortium the Madaba Plains Project. The project now sponsors excavations at Tall al-'Umayri, Tall Jalul, and other hinterland sites, and conducts an extensive archaeological survey of the entire region.

**OTHER ENRICHMENT PROGRAMS**

**Minimum GPA for Admission.** The minimum GPAs required for admission to seminary programs are listed below. Transfer credits are not counted in the GPA.

- 2.50 MDiv, MA in PMin, MA in YMin
- 2.60 MA (Religion, Religious Education)
- 3.00 MTh
- 3.25 DMin
- 3.50 PhD, ThD

**Recommendation Forms and Statement of Purpose.** Applicants to all seminary programs need to have three recommendation forms sent directly to the Graduate Admission Office. The forms should be completed by persons well acquainted with the applicant's abilities and recent experience. The length of the statement of purpose and the kind of recommendations needed are listed on the following page.

#### **Master of Divinity Program**

- Recommendations
  1. A college religion department (if a theology graduate of an SDA college within the past five years)
  2. A local board of a church where the applicant is a member or was engaged actively in some form of ministry for at least one year. Recommendation should be signed by the pastor or elder.
  3. A person not included in the previous categories (preferably a church leader, pastor, administrator, or teacher). Applicants who do not qualify to obtain a recommendation from one or both of the first two categories must obtain additional recommendations from the third category.
- Statement of Purpose—350 words plus an autobiographical history based on questions provided in the admission package.

#### **MA in Pastoral Ministry**

- Recommendations
  1. Conference administrator
  2. Colleague in ministry
  3. Local church elder
- Statement of purpose—350 words plus career history.

#### **MA in Youth Ministry**

- Recommendations
  1. College teacher in the department of applicant's undergraduate major
  2. A second college teacher
  3. Church administrator or recent employer
- Statement of Purpose—350 words plus a professional vita.

#### **Master of Arts in Religion**

- Recommendations
  1. College teacher
  2. College teacher
  3. Church administrator or recent employer
- Statement of Purpose—350 words

#### **Master of Arts in Religious Education**

- Recommendations
  1. College teacher
  2. Pastor or colleague in service
  3. Church administrator or recent employer
- Statement of Purpose—350 words

#### **Master of Theology**

- Recommendations
  1. Seminary teacher
  2. Seminary teacher

3. Church administrator or recent employer (three seminary teachers if not recently employed)

- Statement of Purpose—350 words

#### **Doctor of Ministry**

- Recommendations
  1. Conference administrator
  2. Colleague in ministry
  3. Lay person
- Statement of Purpose—350 words plus career history

#### **Doctor of Philosophy in Religious Education**

- Recommendations
  1. Adviser/teacher in applicant's MA or MDiv program
  2. Teacher in applicant's MA or MDiv program
  3. Administrator of applicant's employing organization or most recent employer if not currently employed.
- Statement of purpose— 600 words

#### **Doctor of Philosophy/Theology**

- Recommendations
  1. Adviser/teacher in applicant's MA or MDiv program
  2. Teacher in applicant's MA or MDiv program
  3. Church administrator of applicant's employing organization (or most recent denominational employer if not currently church employed)
- Statement of purpose— 600 words

**Balanced Financial Plan.** All students applying for admission to the on-campus programs of the Seminary must submit a balanced financial plan detailing how their expenses will be covered. Listed below is the length of plan required for Seminary degree programs:

MA in Religion	1 year
MA in Youth Ministry	2 years
Master of Divinity	3 years
Master of Theology	1 year
Doctor of Ministry	
PhD/ThD programs	3 years*
*or letter of sponsorship required	

**Graduate Record Examinations.** Students applying to the professional ministerial degree programs (Master of Divinity, Master of Arts in Pastoral Ministry, Master of Arts in Youth Ministry, and Doctor of Ministry) should provide transcripts of the Graduate Record Examination (GRE) General Test only when requested. Applicants to seminary academic graduate programs must request that a transcript of the GRE examination (taken within the past five years) be sent directly to the Graduate Admissions Office.

**Orientation.** An orientation program is conducted for all new students of the Seminary. All first-year MDiv students are required to attend. Students who begin in the summer have a short orientation on the day before summer school begins. The main orientation session starts the Thursday of the week before autumn semester classes begin and continues through Monday. New JT4.9(d Seminol bpdonday)6bpd knb 1 Tf0 -2ge Ad. within the past

**Student Lifestyle.** Continuance in a seminary program is based not only on academic achievement but also on an ongoing lifestyle reflecting Seventh-day Adventist principles in character and conduct.

**ACADEMIC POLICIES APPLYING TO ALL PROGRAMS**

**Class Loads and Enrollment Status.** The number of credits required for full- and part-time enrollment status in seminary programs is listed below.

	<b>Full-time</b>	<b>Part-time</b>
MDiv	9-16	6-8
MA in PMin, MA, MA in YMin,	8-12	4-7
MTh, DMin, PhD, ThD		

Students may take more credits than indicated above only with approval from the dean. Students who have completed all course work in a master's or doctoral program but have not met all requirements for graduation must register for GSEM688, 788, or 888 and maintain full-time status. Students who are registered for thesis or PhD, ThD, or DMin dissertation credits also maintain full-time status.

**Minimum GPA for Graduation.** The minimum GPAs required for graduation from seminary programs are listed below. Transfer credits are not counted in the GPA.

- 2.50 MDiv, MA in PMin, MA in YMin
- 3.00 MA, MTh, DMin, PhD, ThD

Students accepted on a provisional basis must achieve the minimum GPA required for their program during the first semester they are enrolled. A student who fails to maintain the minimum GPA required for his/her degree program is placed on academic probation.

**Satisfactory Academic Progress.** To qualify for satisfactory academic progress, students must earn the minimum GPA (as above) required for their degree program and meet other standards as listed in the Tuition, Fees, and Other Financial Information section of this bulletin. See p. 52.

**Dual Enrollment.** Undergraduate religion/theology students at Andrews University, who at the beginning of a given semester are within 15 credits of graduation and who otherwise meet admission requirements of the Theological Seminary, may apply for permission to take seminary work while completing requirements for the baccalaureate degree. Dual registration is limited to one semester. An undergraduate student may accumulate not more than 12 credits in the Seminary on the basis of dual registration, and not more than 9 credits per semester.

Students should request a Dual Enrollment Application at the Academic Records Office and have their credits verified there. The form is then taken to the dean of the Theological Seminary for approval. The signed form is returned to the Academic Records Office and exchanged for a Registration Card on which the actual courses desired are listed. The Registration Card must be signed by the dean of the College of Arts and Sciences, the student's adviser, and the dean of the Theological Seminary. Students dually enrolled may not carry more than 15 credits per term, and seminary credit thus earned may not be used to meet undergraduate requirements.

See Dual Enrollment on pp. 27, 44 for pursuing two graduate degrees simultaneously, or a second undergraduate degree while doing a graduate program.

**Student Spouse Class Attendance.** Academically qualified spouses of full-time, on-campus seminary students may enroll for

up to 9 credits per semester in seminary courses at the 500 or 600 level, subject to availability of space. A recording fee is charged. Such credits may not be used by spouses pursuing a doctoral degree. This benefit is available to spouses who are enrolled in a Seminary program in the same semester their husbands or wives are also enrolled for courses at the Seminary.

Spouses of seminary students may audit any 500- or 600-level courses (except seminars) regardless of academic qualifications and without charge, but subject to permission of the instructor and available space. Spouses seeking Continuing Education Units (CEU) should register with the Center of Continuing Education

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**Final Exams.** The times and dates for final examinations are set by the University and the Seminary at the beginning of every term. Students are expected to adhere to those dates and to integrate them into their planning calendar. The only exceptions to the prescribed dates are illness or dire emergency. Such exceptions must be approved in writing by the Seminary Associate Dean's office. Personal plans, family events, church activities, and the like do not qualify for a change of date.

**Residency Requirements.** Residency requirements for seminary programs appear in the respective program descriptions.

**Time Limits on Degrees.** For time limits applying to seminary degree programs, see the respective program descriptions below. Students who violate the respective time limits must petition the dean for an extension of time, giving reasons for the request and submitting plans for completion of the work. Petitions may be granted by the dean and may require additional qualifying or other examinations, additional course work, or both.

**Transfer Credit.** For limits on credits that may be transferred into the respective seminary programs, see each program description below.

The Doctor of Philosophy degree in religion, based on the Master of Arts in Religion, prepares teacher-scholars in the fields

## PROGRAMS

The Master of Divinity degree program provides basic post-graduate professional preparation for ministry with a broad exposure to all fields of theological study. The program applies biblical, historical, educational, linguistic, theological, philosophical, ethical, missiological, pastoral, and evangelistic instruction to the practical work of the church. Practical field experience is a vital part of this program.

The Master of Arts in Pastoral Ministry degree program offers professional training to mature pastors experienced in ministry. Normally such persons (if male) are ordained ministers unable to leave their parish and come to the Seminary campus for extended periods of time. The Seminary provides the major part of this professional training at off-campus centers in North America and various international sites.

The Master of Arts in Youth Ministry degree is a professional program designed to equip men and women with competencies needed for an effective ministry to youth and young adults in local church and para-church settings. The program is focused on teaching, evangelizing, discipling, and counseling adolescents.

The Master of Arts in Religion provides an opportunity for one year of specialized study beyond the baccalaureate degree. It is offered with these orientations: (1) the research orientation designed for students who plan further graduate work, and (2) the general academic orientation giving students a strong background in a specific area of religious studies.

The Master of Theology degree requires one year of full-time, specialized study beyond the MDiv degree. This program gives qualified students an opportunity for graduate study and research in one particular area of theological study with appropriate minors.

The Doctor of Ministry is a professional, post-MDiv degree for individuals qualified to pursue advanced study. This degree provides experienced pastors with additional expertise in the areas of Pastoral Ministry, Mission Studies, and Evangelism and Church Growth.