

# CONSTITUTION AND BYLAWS OF THE ANDREWS UNIVERSITY PRE-LAW SOCIETY

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## PREAMBLE

We the students of Andrews University, in order to promote academic excellence, cultivate an atmosphere of intellectual curiosity and rigor, provide for leadership opportunity and growth, foster a commitment to justice, and encourage a lifetime commitment to learning, integrity, humility and service, do hereby ordain and establish this Constitution.

## ARTICLE I NAME OF THE SOCIETY

The name of this society shall be the Andrews University Pre-Law Society

## ARTICLE II

### PURPOSE OF THE SOCIETY

The purpose of the Society shall be to promote an understanding of the law, the legal system and the legal profession; to examine the law within a context of Christian philosophy; to assist its Fellows and Members in exploring the option of a career in the legal profession; to prepare pre-law students for the study of law; and to recognize and encourage scholarship and leadership among pre-law students.

## ARTICLE III MEMBERSHIP

Section 1. Types of Membership. The Society shall consist of two types of members: Fellows and Members (when Fellows and Members are combined into one

Section 2. Fellows. To be a Fellow, a candidate must: apply to become a Fellow; meet the initial eligibility requirements; be elected as a Fellow; and remain in good standing.

- A. Application. A candidate must submit an application to the  
of the application process will be determined by the

- B. Eligibility. To be eligible to become a Fellow, a candidate must:
- i. Be a currently enrolled student at Andrews University;
  - ii. Have a cumulative undergraduate GPA of 3.33 or higher or, have a cumulative graduate GPA of 3.50 or higher, or, if becoming a Fellow in her or his first year of college, a high school GPA of 3.50 (on a 4.0 scale) or higher.
  - iii. Be a person of integrity and good character.
- C. Election. After submitting an application and satisfying the eligibility requirements, a candidate must be: (a)
- Committee and/or Sponsor ~~HF~~**WLM**

- A. Eligibility. To be eligible to become a Member, a candidate must:
- i. Be a currently enrolled student at Andrews University; and
  - ii.



- b. plan, organize and implement all fund raising activities;
- c. collect membership dues;
- d. deposit promptly in the appropriate university office all monies collected;
- e. keep records of all transactions; and
- f. prepare and distribute financial reports upon request of the Executive Committee and/or Sponsor.

E. The Communications Director of the Society shall:

- a. plan, organize and implement all internal and external communications of the Society, including mailings/e-mailings to the Membership;
- b.
- c.
- d. bulletin board, web page and/or other communications devices;
- e. be responsible for advertising and promotion; and
- f. be responsible for other special communications activities.

F. Pastor of the Society shall:

- a. Be responsible for lifting up Pre-Law students in prayer bi-weekly; work in accordance with the communications director
- b. Be included in all club meetings
- c. Open all club meetings with prayer
- d. Collaborate with President in preparation for religious activities

**ARTICLE V EXECUTIVE COMMITTEE**

Section 1. Composition of Executive Committee. The Executive Committee of the Society shall consist of the President, Vice-President, Secretary, Treasurer, Communications Director and Pastor.

Section 2. Term of Executive Committee Members. Each member of the Executive Committee shall serve on the Committee for the full term of her elected office.

Section 3. Meetings of the Executive Committee. The Executive Committee shall meet as needed to fulfill its duties. It is expected that the Executive Committee will meet at least twice during each full month of the academic calendar. At least three (3) members of the Executive Committee must be present, whether in person or by other means, to

Section 4. Duties of the Executive Committee. The Executive Committee shall be implementing all Society activities; approving the budget; appointing any special committees; and other duties designated in this Constitution and By-Laws.

#### **ARTICLE VI GENERAL MEETINGS AND PROCEDURES**

Section 1. Meetings. There shall be meetings of the Society as deemed necessary to conduct the business of the Society. It is expected that the Membership will meet, either for a general meeting or other Society activity, at least once during each full month of the academic calendar.

Section 2. Quorum. At least nine (9) Fellows and/or Members present at any meeting shall constitute a quorum for the transaction of Society business

Section 3. Voting. Each Fellow and Member shall be entitled to cast one vote at Society meetings. Honorary Fellows and/or the Sponsor(s) do not have a vote.

#### **ARTICLE VII FINANCE**

Section 1. Dues. The amount of dues shall be set by the Executive Committee and required of each Fellow and Member. Dues amounts for Fellows and Members may differ. Dues shall not be collected from Honorary Fellows. Dues will not be refunded to individuals who lose their status/membership in the Society, whether that loss is temporary or permanent.

Section 2. Expenditure of Funds. All dues, fees, donations, grants, and other types of financial income shall be expended for the purposes of the Society

#### **ARTICLE VIII AMENDMENTS**

The Constitution and Bylaws of the Society may be amended at any time in the following manner:

- A. A written amendment shall be submitted to the Executive Committee at least ten (10) days prior to the next general membership meeting.
- B. The amendment shall then be presented at the following general membership meeting for discussion and possible approval. Approval shall require a two-thirds (2/3) vote of the Membership present at the general membership meeting.
- C. After approval, the amendment shall be added to the Constitution.