

# Andrews University

## Student Work Permit

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### INSTRUCTIONS:

1. Employing department/supervisor completes section 1 and sends student to the Employment Office.
2. Section 3 will be completed by the Employment Office once employment eligibility has been verified and student has completed all necessary paperwork.
3. The student brings back completed work permit to the department.

Student Name: \_\_\_\_\_ ID Number: \_\_\_\_\_ Expected Start Date: \_\_\_\_\_